



## Position Description

Research Division  
Research Programs

<b>Position:</b>	<b>Senior Research Fellow</b>	
<b>Position Type:</b>	<b>Contract</b>	
<b>Salary Range:</b>	<b>R4</b>	
<b>Location and Position No:</b>	<b>RD/XX</b>	<b>NR-RD-001 To NR-RD-008</b>
<b>Reporting Relationship:</b>	<b>Reports to the Deputy Director, Research Or Research Program Leader</b>	
<b>Subordinates:</b>	<b>NIL</b>	
<b>Job Description</b>		
<b>Position Summary</b> <ul style="list-style-type: none"><li>• PNG NRI Senior Research Fellows are expected to design and lead research projects in their nominated Program areas. They are expected to manage research projects, including liaising with relevant internal and external stakeholders, including consultants, senior public policy officers in national departments and provincial administrations, and donor agencies. They have a track record of publications in their area of expertise. An important role for Senior Research Fellows is to influence public policy outcomes research work.</li></ul>		
<b>Key Outcomes</b> <ul style="list-style-type: none"><li>• Produce a minimum 38-50 publications credit points per year (refer to Research Productivity Guide)</li><li>• Achieve a minimum 26-36 engagement and advocacy credit points per year (refer to Research Productivity Guide)</li></ul>		
<b>Key Responsibilities</b> <ul style="list-style-type: none"><li>• Design research projects and development of the Research Annual Work Plans in accordance with priorities of the Papua New Guinea National Research Institute (PNG NRI) Corporate Plan and Strategic Implementation Framework;</li><li>• Serve as the principal researcher on PNG NRI research projects associated with your research program or study;</li><li>• Manage research projects commissioned through PNG NRI research pathways (commissioned studies);</li><li>• Produce research outputs stemming from research work, including Research Reports, Discussion Papers, Issues Papers, Spotlights and Blog articles;</li><li>• Actively participate in the internal PNG NRI Research Seminar Series, including presenting at least one paper annually;</li><li>• Mentor and coach PNG NRI Research Fellows, Senior Research Officers, and Research Officers including Research Project Officers and Research Cadets;</li><li>• Deliver at least one module in the PNG NRI Cadet Induction Program;</li></ul>		



- Represent PNG NRI at events relating to the Senior Research Fellow's Program role and expertise, including representing the Institute on government committees, at seminars and conferences, and at public events;
- Seek to influence public policy outcomes through participation in public forums, including media appearances and interviews;
- Serve as a Program Leader, where required, and provide leadership over the development and implementation of a Research Program;
- Contribute to the development of the PNG NRI Corporate Plan and the Strategic Implementation Framework;
- Participate as a member of PNG NRI Internal committees and sub-committees, as required;
- Provide reports to the Deputy Director, Research, on a Quarterly basis, and as required.
- Collaborate with relevant government agencies associated with land administration, housing urban development planning.
- Assist the Deputy Director, secure external funding for commissioned research projects.

#### **Technical Knowledge and Skills**

- Advanced research skills in the Researcher's area of technical expertise.
- Appropriate information and communications technology skills
- Good knowledge of social, cultural, business, political, economical, and legislative issues associated within the Socio-Cultural, Economics, Business, Political and legislative landscape in PNG and/or in other developing countries.
- Good knowledge of issues associated with housing in PNG or in other developing countries.
- Good track record of publications on issues associated with either land administration, housing and land use planning.
- Ability to supervise, collaborate and manage research staff.
- Ability to win bids for research funding.
- Ability to advocate for evidence-based public policy through policy discussions and debates.

#### **Qualifications and Experience**

- PhD in Business, Social Sciences, Economics, Politics, Legislative fields from a recognized graduate program from a reputable university.
- At least three years work experience in a research institute or university environment.
- At least published a minimum of five or more publications.

#### **Personal Attributes and Skills**

- Professional personal presentation, including dress and conduct
- Coaching and mentoring skills
- Clear understanding of work and research ethics
- Cultural awareness and sensitivity
- Flexibility and the capacity to work irregular hours
- Excellent communication skills (written and oral)
- Stakeholder management skills
- Critical thinking skills
- Report writing skills



- Data collection skills
- Organizational skills
- Analytical skills.

**Levels of Supervision**

- Independent flat-management structure reporting to the Deputy Director Research and/or the Program Leader