



POSITION VACANCY

Geographical Information Systems (GIS) Officer

Papua New Guinea National Research Institute (PNG NRI), is seeking a highly motivated, purpose-driven and results-oriented individual to fill the position advertised.

Qualifications and Relevant Experience required:

The GIS Officer works within the PNG NRI Knowledge Management Division. This position will play a key role in supporting the Database Unit and ensure that the District Information System is established and effectively managed.

The District Information System, incorporating GIS and web base technologies is established and operational in an online format that is accessible to users inside and outside of PNG NRI.

- A Degree in computer science, environment and sustainability, geographical information systems, geography, maths or statistics, software engineering, surveying, urban planning.
- Minimum of 5 years' experience as in information systems management, database administration or in a similar role.
- Knowledge of specialised software packages such as ArcGIS or ESRI.

The candidate must know:

- Assist to manage, administer and maintain Database;
- Assist to manage, administer and maintain database daily activities;
- Manage SQL database system;
- Perform data entry into the database system;
- Liaise with IMS Manger & Development Indicator Research Program Leader, PNG NRI
- Excellent customer services skills;
- IT skills, including the use and manipulation of complex databases and spreadsheets;
- Familiarity with Ordinance Survey mapping and digitising techniques;
- Compile geographic and demographic data from relevant sources;
- Consult with external stakeholders to access censuses, fieldwork, satellite and aerial imagery and maps;
- Design and/or Create maps and graphs, using GIS software;

For eligibility criteria and Job Description, kindly call the **HR Section on Tel: 326 0300/0061** or email PNGNRI_HR@pngnri.org for assistance.

- Applications must address the key requirements of the position descriptions.
- The application form must be submitted together with a cover letter, updated CV, certified certificates, and academic transcript
- Copy of valid Identification. (Passport/NID/Driver's Licence).
- All applications should be addressed to: PNG National Research Institute, P.O Box 5854, Boroko, NCD;
Attention: Human Resource

Applications can be emailed to: PNGNRI_HR@pngnri.org or hand delivered to PNG NRI Reception.

For more information, visit us on [www.pngnri.org/Job Opportunities](http://www.pngnri.org/Job_Opportunities), or email us on PNGNRI_HR@pngnri.org or call into our office

Application closes at 4:06 pm on Friday 23 September 2022

Authorised by:
Dr. Osborne Sanida
Director, PNG NRI.

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